

June 29, 2022

**MEMORANDUM TO:** Chief Executive Officers, Ontario Public Hospitals  
Chief Regional Officers, Ontario Health

**FROM:** Peter Kaftarian  
Assistant Deputy Minister, Hospitals and Capital Division

**RE:** **Hospital Incremental Expense Process for 2022-23 Q2-Q4**

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In follow up to the memos sent on March 22 and 31, 2022 and consistent with the recent revocation of Directives (1, 2.1, 3, 4, 5) on June 11, 2022, I am writing to confirm that the claims-based reimbursement process for incremental COVID-19 operating and capital expenses will be discontinued, effective July 1, 2022. Hospitals with capital expenses incurred and paid by June 30, 2022 for which the delivery of goods are delayed may be eligible for reimbursement; these expenses should be reported as part of the June 2022 expense submission (reporting deadline of August 19, 2022). In these cases, hospitals require ministry approval and should seek further direction from their ministry capital contact.

The Ministry is committed to continue to support hospitals by providing one time funding in the 2022-23 Fiscal Year for Pandemic Prevention and Containment costs. This one time funding is intended to offset a portion of ongoing pandemic related operating expenses from July 1<sup>st</sup>, 2022 to March 31, 2023. Further information will follow related to this funding, however, it should be noted this will not be reimbursement-based funding.

Hospitals will continue to be provided operating funding for Vaccine Administration and Health Human Resources programs through existing processes in place.

For clarity, Health Human Resources programs referred to include:

1. Enhanced Extern Program
2. Medical Residents Redeployment Program (MRRP)
3. Clinical Preceptors
4. Ontario Workforce Reserve for Senior Support (OWRSS)
5. Supervised Practice Experience Partnership Program (SPEP)
6. COVID-19 Temporary Summer Locum Program Expansion (CTSLPE) – from June 1, 2022 – September 5, 2022

Incremental expenses data collection will continue for information purposes only, for the remainder of the 2022-23 fiscal year, with the process shifting from the current monthly reporting to quarterly reporting for Q2 to Q4. A revised expense reporting template will be provided to hospitals shortly, which will reflect this change.

2022-23 Q2-Q4 reporting is to be submitted on a quarterly basis with the following deadlines:

- Deadline for submission of 2022-23 Q2 (July, August, September) expenses is November 4, 2022;
- Deadline for submission of 2022-23 Q3 (October, November, December) expenses is February 3, 2023; and
- Deadline for submission of 2022-23 Q4 (January, February, March) expenses is May 5, 2023.

The Ministry will continue to work closely with OH and the OHA in the monitoring of the expense data and ensuring hospital surge capacity.

If you have any questions, please reach out to your OH Region or contact Hospitals Branch at [Hospitals.Branch-HSQFD@ontario.ca](mailto:Hospitals.Branch-HSQFD@ontario.ca).

Sincerely,



Peter Kaftarian

c: Dr. Catherine Zahn, Deputy Minister, Ministry of Health

Mr. Matthew Anderson, President and Chief Executive Officer, Ontario Health

Ms. Susan deRyk, Chief Regional Officer, Central & West Regions, Ontario Health

Ms. Anna Greenberg, Chief Regional Officer, Toronto & East Regions, Ontario Health

Mr. Brian Ktytor, Chief Regional Officer, North Region, Ontario Health

Mr. Elham Roushani, Chief Financial Officer, Ontario Health

Mr. Adil Khalfan, Health System Performance and Support Executive, Ontario Health

Ms. Stephanie Lockert, Chief, Planning and Strategy, Ontario Health

Mr. Mark Walton, Senior Vice President, COVID-19 Pandemic Response, Ontario Health

Mr. Anthony Dale, President and CEO, Ontario Hospital Association

Ms. Melanie Fraser, Associate Deputy Minister, Health Services, Ministry of Health

Ms. Alison Blair, Associate Deputy Minister, Pandemic Response and Recovery, Ministry of Health

Dr. Kieran Moore, Chief Medical Officer of Health, Ministry of Health

Ms. Susan Flanagan, Assistant Deputy Minister and Chief Administrative Officer, Ministry of Health

Mr. Michael Hillmer, Assistant Deputy Minister, Capacity Planning and Analytics Division, Ministry of Health

Mr. Kyle MacIntyre, Assistant Deputy Minister, Health Transformation Division, Ministry of Health

Ms. Kristen Routledge, Assistant Deputy Minister, Communications Division, Ministry of Health

Ms. Renee Mahalanobis, Director, Ontario Health Oversight Branch, Ministry of Health

Mr. Jeffrey Graham, Director, Fiscal Oversight and Performance Branch, Ministry of Health

Mr. Jim Yuill, Director, Financial Management Branch, Ministry of Health

Ms. Tara Wilson, Director, Hospitals Branch, Ministry of Health

Mr. Sherif Kaldas, Director, Health Sector Models Branch, Ministry of Health

Ms. Kristin Taylor, Director, Provincial Programs Branch, Ministry of Health

Mr. James Stewart, Director, Health Capital Investment Branch, Ministry of Health

Ms. Aileen Chan, Director, Health Data Branch, Ministry of Health

Mr. David Lamb, Director, Capacity and Health Workforce Planning Branch, Ministry of Health

Ms. Jodi Melnychuk, Director, Vaccine Planning and Engagement Branch, Ministry of Health