

OHA FIPPA Implementation Plan

Month	Product Service	Target Audience
January/ February	<ul style="list-style-type: none"> • Legislative Backgrounder • Frequently Asked Questions Document • Conference: Freedom of Information: A Primer (Jan. 27th) 	Hospital Boards, Senior Leadership, FOI and Privacy Coordinators, Hospital Legal Counsel, FOI and Privacy Committees
March/April	<ul style="list-style-type: none"> • OHA Primer- A Practical Guide for Hospitals Preparing for FIPPA Implementation • Practical Advice for Hospitals – Videoconference/Webcast (April 8th) 	Hospital Boards, Senior Leadership, FOI and Privacy Coordinators, FOI and Privacy Committees
May	<ul style="list-style-type: none"> • OHA Guidance Documents: <ul style="list-style-type: none"> ○ Hospital FOI and Privacy Coordinator Role Description ○ Hospital FOI and Privacy Committee Membership & Terms of Reference ○ Hospital FOI Implementation Plan 	Senior Leadership, Human Resources, FOI and Privacy Coordinators, FOI and Privacy Committees
June	<ul style="list-style-type: none"> • Governance, Leadership & Accountability for FIPPA – Videoconference/Webcast (June 2nd) • OHA Hospital Readiness/Needs Assessment Survey • OHA Guidance Document #4: Information/Records Classification Scheme • FOI: Managing Records Life Cycles and Building a Culture of Access – Conference (June 20th) 	Hospital Boards, Senior Leadership Senior Leadership, FOI and Privacy Coordinators FOI and Privacy Coordinators and Health Records Leads

	<ul style="list-style-type: none"> • Protection of Privacy & Processing FOI Requests – Videoconference/Webcast (June 22nd) 	FOI and Privacy Coordinators
July	<ul style="list-style-type: none"> • Understanding Exclusions & Exemptions Bootcamp (TBD) • OHA Guidance Document #5: Hospital Proactive Disclosure • FIPPA and Implications for Hospital Communicators – Videoconference/Webcast (TBD) 	FOI and Privacy Coordinators Senior Leadership, Hospital Communicators, FOI and Privacy Coordinators
August	<ul style="list-style-type: none"> • Regional Workshops for FOI Leads 	FOI and Privacy Coordinators
September/Fall	<ul style="list-style-type: none"> • Launch of Topic-Specific Guidance Documents • Online Modules (by topic) • Advisory Service/Issue Management • Additional Educational sessions 	FOI and Privacy Coordinators and hospital department leads